

Terms & Conditions for Candidates

Dear Applicants,

SimpleSourcing is an administrative outsourcing company dedicated to the selection and recruitment of personnel for various companies. At our company, we value trust and mutual respect from both our current employees and our future team members. Therefore, we ask that you carefully read the following terms and conditions:

- **Confidentiality of Personal Information:**

All information provided by you during the interview process will be treated with the utmost confidentiality. We are committed to protecting your personal data in accordance with applicable privacy laws.

- **Use of Personal Information:**

By providing your personal information, you agree that **SimpleSourcing** may use it to assess your suitability for current and future job opportunities.

- **Sharing Information with Clients:**

You understand and agree that SimpleSourcing may share your information with client companies that request our recruitment services. This may include, but is not limited to, your resume, cover letter and/or video presentation, contact details and any other information relevant to the evaluation of your application.

- **Candidate's Responsibility:**

You acknowledge that SimpleSourcing is not responsible for the hiring decisions made by client companies. Each company is responsible for its own selection process and hiring decision-making.

- **Updating Information:**

You agree to provide accurate and up-to-date information during the interview process. If your data changes at any time, we ask that you let us know so that we can keep our database up to date.

By proceeding with the interview process with SimpleSourcing, you accept and agree to the terms and conditions set forth above. If you have any questions or concerns about these terms, please do not hesitate to contact our Human Resources department.

Thank you for considering joining our team and we look forward to potentially welcoming you to our company in the near future.

Kind regards

SimpleSourcing